GFE Job Sheet 9: Saving and Publishing Grids

Objective

This job sheet will show the user how to save and publish gridded data to the official database.

Clicking on the save forecast icon will save your work to the forecast database. This is a working database, and should not be confused with the official database. Your work is not stored in the official database until you publish the grids to the official database as described in this job sheet.

Procedures

A. Saving the Grids

1. Periodically, it is a good idea to save your work on GFE. Once you are completely done with your edits, then save your forecast.

2. Select *Edit* from the Menu Bar and then select Save Forecast.... or simply click on the Save forecast button (the disk icon) on the button bar.

3. A dialog box with a list of Weather Elements will appear. *Make sure that ALL of them are selected*. If you only edited a few weather elements, then only a few elements may be listed.

4. Click *Save Weather Elements*. The forecast database is now saved.

B. Publishing to the Official Database

1. After you are finished saving the grids, you will want to publish them to the official database.

2. Select *Products* from the Main Bar.

3. Click on *Publish to Official.*

4. In the pop-up window, make sure that All Grids are selected under the column labeled Time Period. Also, make sure that the various weather elements and/or groups of weather elements are highlighted.

5. *Click Publish.* The forecast database has been published to the official database.